



New Mexico Department of Game and Fish
EPLUS Assignment of Authorized Ranch Contact Form
(This is not an application for the EPLUS Program)



IMPORTANT: All EPLUS ranches are required to name one individual as the **Authorized Ranch Contact (ARC)**. The ARC is the person designated in writing by the landowner(s) to act as the liaison between the ranch and the NM Department of Game and Fish (Department). He or she is responsible for acting in the landowner(s) best interest and has the authority to sign EPLUS agreements and receive private-land elk authorizations. He or she is also responsible for reporting acreage changes and handling any review processes (19.30.5.12 NMAC) with the Department. The Authorized Ranch Contact may be one of the landowners or someone else designated by the landowners.

All persons (landowners) listed on the recorded deed(s) must complete this form and designate the same individual as the Authorized Ranch Contact. *Only one person may act as the Authorized Ranch Contact for the ranch. A separate form must be completed by each person listed on the recorded deed(s).* Please make copies of this form as needed. Please note that the form must be signed must be notarized.

Please type or print

List all GMU-Ranch Numbers that this assignment of ARC affects: _____ **OR**

☐ Check this box if this ARC form is for a new application and agreement.

I, _____ (print full name of LANDOWNER) have read the Initial EPLUS Agreement and the Private Land Elk License Allocation rule (19.30.5 NMAC) and understand my legal responsibilities and obligations for participation and agree to participate in the EPLUS. A copy of the EPLUS Agreement and the Private Land Elk License Allocation rule may be viewed online at <http://www.wildlife.state.nm.us> or received by calling 1-888-248-6866.

I attest that I understand the definition for 'Authorized Ranch Contact', as defined above, and agree that the individual I am designating as the Authorized Ranch Contact, below, may act on behalf of the ranch for EPLUS until I rescind their authority in writing prior to authorization statements being issued.

LANDOWNER Contact Information (all fields are required)

1. Name (first, m, last):		
2a. Mailing Address:		
2b. City:	2c. State:	2d. Zip:
3a. Phone:	3b. Alternate Phone:	
4. Email:		

Please select the one ownership option below that best describes your relationship with the ranch.

Check the box below that best describes who will be the ARC of your property **if you are the sole owner:**

5a ☐ I am the **sole owner** on the deed(s) for this property and I will be the acting ARC.

5b ☐ I am **sole owner** on the deed(s) for this property. I am assigning the individual below as the ARC.

Check the box below that best describes who will be the ARC of your property **if you are one of the co-owners:**

6a ☐ I am a **co-owner** on the deed(s) for this property and I will be the acting ARC.

6b ☐ I am a **co-owner** on the deed(s) for this property. I am assigning the individual below as the ARC.

Check the box below that best describes who will be the ARC of your property **if it is in a trust or business entity which you represent:**

7a ☐ I am the documented representative for the **trust or business entity** that owns this property and I will be the acting ARC.

7b ☐ I am the documented representative for the **trust or business entity** that owns this property. I am assigning the individual below as the ARC

I hereby designate the following individual as the ARC for the ranch:

AUTHORIZED RANCH CONTACT Information (all fields are required)

8. Name (first, m, last):		
9a. Mailing Address:		
9b. City:	9c. State:	9d. Zip:
10a. Primary Phone:	10b. Alternate Phone:	
10c. Landowner List Phone:	11. Email	
12. Customer ID Number (CIN):		

X _____
SIGNATURE OF LANDOWNER

DATE: _____

Mail or Email Form to:

EPLUS Program
NM Dept of Game and Fish - WMD
1 Wildlife Way
Santa Fe, NM 87507
DGF-EPLUS@dgf.nm.gov

Subscribed and sworn to before me in my presence

Public Notary Signature
[Seal]

Date